

Plowing Freedom's Ground Teaching American History Project
Spring 2011 Steering Committee Agenda

March 31, 2011

1. Professional Development

- a. Report on Jan. 28-29 Civil Rights Tour
- b. Upcoming group meetings
 - i. April 20 Project Retreat
 - ii. Summer 2011
 - 1. PIH Summer Seminar: July 11-15
 - 2. PFG Lesson Study Workshop: July 18-22
 - 3. Summer meeting location?
 - iii. Set October date for Fall Project Retreat
- c. Possible Historical Field trip during 11-12 academic year?

2. Financial Management

- a. Increase in teacher stipends to \$100/day
- b. Spending all funds for administrative costs
- c. Review invoicing and reimbursement procedures

3. Project Evaluation

- a. Classroom visits almost completed
- b. Evaluation problems
 - i. Errors in comparison teacher data entry for on-line tests
 - 1. Teacher codes missing
 - 2. Submit button not clicked
 - ii. Distribution and return of evaluation documents
 - 1. Failure to administer student posttests for semester-long courses
 - 2. Establishing firm dates for completion and return to AU
- c. Evaluation Calendar
 - i. Dates for end of year teacher (project & comparison) and student post-tests
 - ii. System administrators ensure post-test administration for any non-continuing teachers

4. Project Logistics

- a. Review issues arising since last Steering Meeting and progress toward solutions
- b. Continued district leadership in accomplishing grant objectives
 - i. Communication through designated system administrator(s) on procedural and evaluation issues not directly related to PD
 - ii. Coordination with Lead Teachers
- c. Continuing recruitment/establishing new waiting lists for project participants; alert us to teachers who will be leaving the project

5. Other Discussion? Issues for Consideration?