

Plowing Freedom's Ground Teaching American History Project
Fall 2011 Steering Committee Agenda

September 26, 2011

1. Professional Development

- a. Summer 2011 evaluation summaries
- b. Establish Spring and Summer 2012 dates
 - i. Spring Retreat: April 25?
 - ii. Proposed summer dates: July 9-13, July 16-20
- c. Historical Field trip?
 - i. 4 days/3 nights
 - ii. Sample schedule
 - 1. Wed: Depart ATL; ½ day at site
 - 2. Thurs-Friday: Site activities
 - 3. Saturday: ½ day at site; return ATL
 - iii. Shift 2 seminar days to end of school year?
 - iv. Participation requirement for travel
 - v. How lock in commitment?

2. Project Logistics

- a. Should we seek continuation funds for Years 4-5?
 - i. November notification
 - ii. April Annual Performance Report
- b. District leadership in accomplishing grant objectives
 - i. Communication through designated system administrator(s) on procedural and evaluation issues not directly related to PD
 - ii. Coordination with Lead Teachers
 - 1. Distribution and return of evaluation documents (such as consents/student rosters)
 - 2. Project & Comparison group assignments to Leads
- c. Continuing recruitment/ maintaining waiting lists for project participants

3. Financial Management

- a. Avoiding Carryover
 - i. Spending all funds for administrative costs
 - ii. Increase in teacher stipends
 - iii. Adding a field trip to grant activities
- b. Review invoicing and reimbursement procedures

4. Project Evaluation

- a. Classroom visits: Fall 2011; Spring 2012
- b. Student historical thinking tasks (one class per project teacher)
- c. Dates for end of year teacher (project & comparison) and student post-tests

5. Other Discussion? Issues for Consideration?

October 19, 2011 PFG Retreat

8:30-11:30	Lesson Study Teams Work
11:30-12:30	Lunch
12:30-1:30	Creek Historic Sites & Resources in Alabama: Mr. Ove Jensen, National Parks Service, Horseshoe Bend
1:40-2:40	Using New PIH Network Teacher Tools
2:45-3:30	PFG Community Town Hall Meeting