Emergency and Evacuation Plan
Contact Information:

Emergencies requiring police, firefighters and paramedics .................................................. Dial 911

Chemistry Building and Science Center Laboratory building
Lab safety issues or building facility issues e.g. leaks, fume hood problems)
Contacts:
Kiley Coan (Chem. Dept. Admin.) .......................................................... 844-6942
Michael Brackin (COSAM building manager) ......................................................... 750-4110
David Stanbury (Chem. Dept. Safety chair) ............................................................. 844-6988
Curtis Shannon (Chem. Dept. Chair) ........................................................................... 844-6944 (home 887-8998)
Risk Management and Safety ...................................................................................... 844-4870

Evacuation Safety Liaisons / Marshalls

<table>
<thead>
<tr>
<th>Floor</th>
<th>Chemistry Building</th>
<th>Science Center Labs</th>
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<tbody>
<tr>
<td>1st</td>
<td>Melissa Boersma</td>
<td>Steve Swann</td>
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<tr>
<td>2nd</td>
<td>Eta Isiorho</td>
<td>Melinda Sanders / Carla Shoemaker</td>
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<tr>
<td>3rd</td>
<td>Evert Duin</td>
<td>Kyle Willian</td>
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<tr>
<td>4th</td>
<td>N/A</td>
<td>Vesko Ruychev</td>
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General Emergency

Call 911 in case of emergency. If in doubt go ahead and dial 911 anyway! Dialing 911 will direct you to a dispatcher therefore you should be ready to provide as much information as possible. For example;

(a) Know the emergency situation (Fire, medical, chemical/biohazard/Radioactive incidents).
(b) Know the exact location of the emergency (specify floor and room number).
(c) Provide the number of injured people if any, give the extent and nature of injury and any helpful details that might help with emergency response.
(d) If emergency involves exposure to a hazardous chemical, be ready to spell out the full chemical name and provide the CAS number. Notify nearby coworkers and PI about the danger of exposure to the released chemical. Remove injured individuals only if you can do so without injuring yourself; otherwise wait for the emergency response personnel to handle the situation.
(e) Notify the office of Risk Management and Safety and chemistry office (Kiley Coan).
**Fires and Explosions**

Activate the fire alarm system in the event of a fire or explosion and dial 911 from a safe area. Relocate people who are in imminent danger if it is safe to do so and confine the fire by closing doors if possible. Evacuate the building to the designated meeting site.

- Always store flammable liquids and gases appropriately
- Know the exit doors in your Lab and do not block or obstruct these exits
- Inspect any potential electrical hazards regularly
- Know the location of fire alarm pull stations!
- Familiarize yourself with the type of extinguishers in your Lab and learn how to extinguish small fires using the PASS procedure:
  P: Pull the pin
  A: Aim the extinguisher nozzle at the base of the fire
  S: Squeeze the extinguisher handle
  S: Sweep from side to side

**Evacuation Procedure**

Upon the sounding of a fire alarm:

i. Take appropriate measures to ensure that experiments in progress are safely brought to a halt. Call 911. Get your personal belongings (keys, wallet, purse etc.) if it is safe and immediately leave the building.

ii. Take the nearest exit (your primary evacuation route will be the nearest stairs located on both sides of the building) not the elevator.

iii. Report to the breezeway between SCL and SCA or to the back patio of Gorrie (if alarm in the Chemistry Building goes off) or in front of the Science Center Laboratory building (SCL)-Roosevelt concourse side (if alarm in SCL goes off) and wait until given an OK to reenter the building (see the pictures attached below for meeting sites)

If any disabled occupants are present on your floor, move the person away from danger and the emergency response personnel will assist in evacuating them. Evacuation safety liaisons / marshals in both chemistry building and science center laboratory building will assist with making sure the building is evacuated and immediately notifying emergency personnel if they are aware of any occupants trapped in the building.
Chemistry Building

DESIGNATED EVACUATION ASSEMBLY AREAS

- Between the Science Center Laboratory and the Science Center Auditorium
- On the back patio of Miller Gorrie School of Architecture Building
Science Center Laboratories

DESIGNATED EVACUATION ASSEMBLY AREAS

- North Side of Tiger Transit bus stop
- Roosevelt Concourse next to Parker Hall